CATALOG & SCHEDULE TIMELINE

ANNUAL CYCLE

- Freshman orientation
- Family Weekend
- Grad admits
- Graduate decisions
- Open Houses
- CPW
- Majors orientation

CATALOG
- Coordinator/Scheduling meeting
- CIS rolls for new year
- Coordinator meeting/Programs 1st review begins
- Bulletin's arrive; website goes live
- Online subject listing/schedule published
- Subjects: Final review begins/ends

SCHEDULE
- Preregistration for Spring opens
- Exam week
- Preregistration for Fall opens
- Exam week

Process
- Spring planning docs sent out
- Spring planning docs due
- Build spring schedule/review
- Spring freshman core due
- Final exam requests due
- Conflict exam contact/info

Deadlines
- Final exam requests due
- Fall exam scheduled posts
- Conflict exam scheduled posts
- Spring freshman core due
- Final exam scheduled posts
- Conflict exam contact/info

Exam
- Final exam due
- Conflict exam contact/info

Functions
- Preregistration closes
- Returning student registration day
- Post all student schedules
- Preregistration for Spring opens
- Exam week
- Post student schedules
- Preregistration for Fall opens
- Exam week

IAP planning docs sent out
- IAP plan docs due
- Spring planning docs sent out
- Spring planning docs due
- Build spring schedule/review
- Summer planning docs due
- Fall planning docs due
- Fall planning docs due
- Build fall schedule/review
- Fall freshman core due

Conflict exam contact/info

CLASSROOM AD HOC RESERVATION SCHEDULE

- FALL
- SPRING
- SUMMER