

MIT EXPLORATORY SUBJECTS FOR SOPHOMORES

- To use this form print one copy and complete the form.
- Obtain the approval and signature of your faculty advisor.
- Make two copies of the completed form: one for yourself and one for your advisor.
- Submit the original form to the Student Services Center, 11-120.

Student Name: _____
Last/Family First Middle Initial

MIT ID: _____ Department: _____

E-mail Address: _____

____ **I AM DESIGNATING A SUBJECT AS EXPLORATORY**
DEADLINE: ADD DATE

Term (circle): Fall Spring

Designate the following subject as Exploratory: Subject Number _____ Units _____

Are you currently registered for the subject? Yes _____ No _____

If no, also submit an Add/Drop form to add the subject to your registration.

Only one subject in each of your fall and spring semesters may be designated as Exploratory. If you already have a subject designated as Exploratory you must remove the designation.

____ **I AM REMOVING THE EXPLORATORY DESIGNATION FROM A SUBJECT**
DEADLINE: ADD DATE

Term (circle): Fall Spring

Remove the Exploratory designation from the following subject: Subject Number _____ Units _____

You will remain registered for the subject. If you want to drop the subject from your registration you must submit an Add/Drop form; you do not need to submit this form if you are dropping the subject.

____ **I AM CHANGING AN EXPLORATORY SUBJECT FROM CREDIT TO LISTENER AFTER DROP DATE**

DEADLINE: REGISTRATION DAY OF YOUR NEXT SEMESTER

(To change a subject from credit to Listener *through Drop Date*, use an Add/Drop form.)

Term (circle): Fall Spring

Change the following Exploratory subject to Listener status: Subject Number _____ Units _____

Faculty Advisor's Approval: _____ Date Approved: _____

USE THIS FORM IF YOU WANT TO

- Designate a subject as Exploratory.
- Switch the Exploratory designation between subjects.
- Remove the Exploratory designation from a subject.
- Change an Exploratory subject from credit to Listener after Drop Date.

POLICIES

- One subject in each of your fall and spring semesters may be designated as Exploratory. Subjects taken in IAP or Summer Session cannot be designated as Exploratory.
- Any subject taken at MIT, including an Institute or departmental requirement, may be designated as Exploratory. A cross-registered subject taken at Harvard, Wellesley, Massachusetts College of Art or the School of the Museum of Fine Arts may be designated as Exploratory.
- Advisor approval is required.
- No action is needed by you to retain the grade in an Exploratory subject.
- The Committee on Academic Performance (CAP) will not consider petitions from students requesting exceptions to the deadlines associated with Exploratory subjects.

CHANGING FROM CREDIT TO LISTENER STATUS

When you change from credit to Listener, you forfeit the credit and units for the subject.

As with all Listener subjects, the subject will be listed only on your internal grade report and will not appear on your transcript (external record).

DEADLINES AND FORM(S) TO USE

ACTION	DEADLINE	FORM(S) TO USE
Designate a subject as Exploratory.	Add Date	Exploratory Form
Switch the Exploratory designation between subjects.	Add Date	Exploratory Form
Add a subject to your registration that you want to designate as Exploratory.	Add Date	Add/Drop Form and Exploratory Form
Remove the Exploratory designation from a subject and remain registered for the subject.	Add Date	Exploratory Form
Drop an Exploratory subject from your registration. <i>(To designate another subject as Exploratory, submit the appropriate form(s) by Add Date.)</i>	Drop Date	Add/Drop Form
Change an Exploratory subject from Listener to credit. The Exploratory designation remains. <i>(To switch or remove the designation, submit the Exploratory form.)</i>	Add Date	Add/Drop Form
Change an Exploratory subject from credit to Listener through Drop Date. The Exploratory designation remains. <i>(To switch or remove the designation, submit the Exploratory form by Add Date.)</i>	Drop Date	Add/Drop Form
Change an Exploratory subject from credit to Listener after Drop Date.	Registration Day of Your Next Semester	Exploratory Form