

Event Registration Title _____

Event Date: ____ / ____ / ____

MIT ALCOHOL PROPOSAL FORM

EVENTS SPONSORED BY MIT STUDENTS IN CAC, ATHLETICS or ACADEMIC SPACE

Students and student groups must submit an alcohol proposal to obtain approval to serve alcohol. This form has been created to aid in developing a proposal, however, groups may attach additional sheets of paper or submit a letter with the relevant information in its place. Once completed, proposals should be attached to an "Event Registration Form" and submitted to SLP . In addition, the Event Host must read and sign a "Policies and Procedures" form. If alcohol will be served at your event, please allow an extra week of planning time to obtain the proper approvals.

1. The purpose of the event is _____

2. The event will be (check one): ____ 21+ ONLY* ____ All Ages* (estimated percent. of 21+ attendees is ____ %)
 *Wristbands required for all events.

3. At this event, the alcohol will be purchased and served by a third party vendor cash bar. This option is required for all events in CAC, Academic, and Athletic space.

1. Name: (vendor- contract required) _____

2. Name: (host/monitor) _____ Age: _____

4. AGE VERIFICATION AND SERVING PROTOCOL: At this event, the following procedures will be used to ensure the event complies with MIT policy and State laws regarding issues such as attendance, id checking, serving protocols, wristbands, etc. (in addition to those agreed to by my signing the "Policies and Procedures" form.

5. MONITORING GUESTS' SAFETY: At this event, the following procedures will be used to monitor that guests are drinking responsibly and to monitor guest safety as they leave the event (in addition to those agreed to by my signing the "Policies and Procedures" form):

"By signing below, I confirm that the above information is correct, and that the details outlined in this proposal will be used throughout my event."

Signature of Event Host: _____ Date: ____ / ____ / ____

An SLP officer's approval of this Proposal is indicated in Step 3 of the "Event Registration Form."