

MIT Washington Summer Internship Program

Internship Sponsor Evaluation

Name of Supervisor:

Organization/Agency:

Name of Intern:

Date:

Evaluation of Intern

1. Overall, how would you assess the intern's performance in your office?

poor fair good very good outstanding

2. Please briefly describe the project, or projects the intern worked on this summer.

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3. Please rate the intern in the following areas:

	Poor	-----	Outstanding		
Work Habits	1	2	3	4	5
Organizational Skills	1	2	3	4	5
Motivation/Initiative	1	2	3	4	5
Competence	1	2	3	4	5
Asset to your program	1	2	3	4	5
Maturity	1	2	3	4	5
Flexibility	1	2	3	4	5

4. What were the intern's most important contributions to your office's work?

5. In what areas could the intern's performance be improved?

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6. Would you hire this intern in your office again?

yes no

7. Would you recommend this student:

with reservations without reservations with enthusiasm

8. Do you have any additional comments about this student?

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Evaluation of MIT Internship Program

1. What is your overall assessment of the MIT Washington Summer Internship Program?

2. In what way or ways could the internship program be improved?

3. Would you be willing to participate in our program next summer?
yes no

4. Are there others in your agency or organization who might like information on our internship program?

MIT Washington Summer Internship
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