UA Exec and Committee Updates  
March 14, 2011

UA President and Vice President (Vrajesh Modi and Sammi Wyman)
- Accomplished this semester:
  - Continued working on main topics (Walker, etc.) and Student Engagement  
- Accomplished last week:
  - Continued working on main topics (Walker, etc.) and Student Engagement
- Will accomplish this semester:
  - Continued work on the above projects, especially Student Engagement
- Will accomplish this week:
  - Continued work on the above projects, especially Student Engagement

UA Chief of Staff (Alexandra Jordan)
- Accomplished this semester:
  - Filled all vacancies committees (CLS)
  - Maintained communication with Committee Chairs in preparation for spring nominations
  - Brought CRD Reps to Senate
  - Removed reps from Institute Committees
  - Prepared for TSE (which hasn’t happened)
- Accomplished last week:
  - Filled all vacancies on COD, CSL, CUAFA, and SOCR
  - Filled seats on new committees (Orientation, FYE, SAO Search, SLOPE)
  - Compiled a complete list of every committee and council at the Institute
  - Organizing COC/CUP meeting with SCEP to discuss major/minor overlap and interdisciplinary majors
- Will accomplish this semester:
  - Conduct spring nominations process in April
  - Organize and run Institute-wide survey with questions for Institute Committee reps
- Will accomplish this week:
  - Gather questions from reps for survey

UA Treasurer (Anika Gupta)
- Accomplished this semester:
  - Caught up on the operating procedures of the UA and on all pending reimbursements from IAP and Spring
  - Tried to make sure that everyone involved in the UA is aware of the new reimbursement process.
  - Helped with FinBoard and LEF/ARCADE allocations.
- Accomplished last week:
  - LEF/ARCADE Allocations and FinBoard allocations
- Will accomplish this semester:
  - Continue with processing reimbursements in a timely matter
  - Ensure that budgets are updated on the UA website
  - Continue with allocations and implementing the new FinBoard bylaws.
- Will accomplish this week:
  - More reimbursements!

**UA Secretary-General (Alec Lai)**
- Accomplished this semester:
  - Took minutes for Exec and Senate meetings
  - Updated attendance sheet for Exec and Senate
  - Compiled Exec Updates
  - Wrote Newsletters
- Accomplished last week:
  - Took minutes for 42 U.A.E. 16 (approval of 12-16 soon)
  - Took minutes for 42 U.A.S. 12 (approval of minutes for 11 and 12 postponed)
  - Updated attendance sheet for Exec and Senate
  - Compiled Exec Updates
- Will accomplish this semester:
  - Will get out of backlogged situation
  - Will thank communications officers and the Dean’s newsletters – continue to push for another
  - Work on finishing Fall Semester Report 2011
  - Work on UA Communications Review Report
  - Work on Hitchhiker’s Guide to the UA
- Will accomplish this week:
  - Will take minutes for 42 U.A.E. 17 and 42 U.A.S. 13 and conduct normal procedure
  - Will finish work on attendance and send out relevant emails

**Speaker and Vice Speaker of the Senate (Jonté Craighead and Janet Li)**
- Accomplished this semester:
  - Senate Meetings and legislation
  - Selected a Vice Speaker – Janet Li
  - Appointed staff members
- Accomplished last week:
  - 42 UAS 12 and associated legislation
- Will accomplish this semester:
  - More Senate meetings
- Will accomplish this week:
  - Hold 42 UAS 13

**Assistant to the Vice President on Resource Development (Diana Hsieh)**
- Accomplished this semester:
  - Brought up TechCash with Flour
  - Transitioned Trader Joe’s shuttle to MIT Transportation
  - Worked with Princeton Review with room reservations
  - Worked with Kaplan to organize practice tests and room reservations
  - Followed up with Shaw's about shuttle and catering
- Accomplished last week:
  - Continued to follow up with TechCash at Flour
  - Finished processing payment for Trader Joe’s shuttle
  - Worked with Princeton Review on room reservations
- Will accomplish this semester:
  - Stock Athena Clusters with staplers and hole punchers
  - Follow up on TechCash at Flour
  - Continue fostering relationship with Princeton Review and Kaplan
- Will accomplish this week:
  - Contact necessary people regarding staplers and hole punchers in Athena Clusters

Chair of the Committee on Alumni Relations (Ashley Nash)
- Accomplished this semester:
  - Opened Student Alumni Dinners
  - Met with new committee members assigned tasks
- Accomplished last week:
  - Learned to use the dinner sign-up interface
  - Registered people’s dinners/ answered questions
- Will accomplish this semester:
  - Update blurbs for dorms/ student groups
  - Teach members how to use dinner interface
- Will accomplish this week:
  - Meet with committee again
  - Find out their progress- offer guidance

Chair of the Committee on Athletics (Michael Walsh)
- Accomplished this semester:
  - Got a few buses for the Basketball NEWMAC and NCAA tournaments.
- Accomplished last week:
  - Talked with Julie Soriero about planning an Athletics Weekend for April 16th.
- Will accomplish this semester:
  - An athletics weekend.
  - Getting half time shows at appropriate games.
  - Concession stand for appropriate games.
  - Look into PE credit for Club sports (unlikely though).
- Will accomplish this week:
  - Confirm athletics weekend date, and begin organizing.
  - Advertise for RecSports dodgeball tournament for April 9th.

Chair of the Events Committee (Christine Chen)
- Accomplished this semester:
  - Announced Spring Weekend artists
  - Opened ticket sales to concert
  - Assigned jobs to committee
  - Met with GSC to discuss collaboration efforts
- Accomplished last week:
  - Opened ticket sales
  - Announced artist in tech article
  - Began GSC collaboration
- Will accomplish this semester:
  - Finish planning out concert
  - Meet with GSC about future collaboration efforts
- Will accomplish this week:
  - Meet with campus police for concert

**Chair of the Finance Board (Emily Zhao)**
- Accomplished this semester:
  - Beginning to implement new bylaws and policies, written by the CFP.
  - New board, in place to do Spring II and Summer allocations.
- Accomplished last week:
  - Nominated Edan for Vice Chair (confirmed by Senate on Monday).
  - Liaisons are reviewing Spring II applications, sending feedback to groups, in preparation for allocations (Wednesday-Sunday).
- Will accomplish this semester:
  - Finboard is on an incredibly tight schedule from now until the end of term. Many of our tasks are overlapping.
    - Now - 1st week April - Complete Spring II allocations and appeals
    - April - Solicit applications for Medium Event Fund (MEF), review said applications
    - 2nd week April - end of term - Solicit applications for Summer allocations round, do summer allocations.
  - When we have a moment of breathing time - Redo online application system. Review policies.
  - Train student groups to use Finboard’s new system. Gather feedback from student groups
- Will accomplish this week:
  - Finish Spring II allocations and submit to Senate for approval.

**Chair of the Public Relations Committee (Janet Li)**
- Accomplished this semester:
  - Held a successful midnight study break with fondue, to improve relations with undergrads and to collect general feedback for how the UA is doing
  - Ran several UA Booths at the student center, to increase accessibility and interactions between the UA and undergrads, and to gain feedback on various student issues
  - Helped publicize for elections for UA P/VP and class councils (with UA bulletin board, through Senators, etc.)
  - Created UA Facebook page, which is being used to publicize various UA initiatives like the Sustainability Committee’s RecycleMania
- Accomplished last week:
  - Ran another UA booth at the student center
  - Started utilizing UA Facebook page more
  - Planned for upcoming Midnight Study Break on 3/16
- Will accomplish this semester:
  - Continue to improve personal relationship between the UA and undergrads with midnight study breaks, UA booths, dinners with the UA, etc.
  - Work with Secretary General to publish and distribute UA Newsletters
  - Look into increasing interactions between Senators and their constituents, for example by having bulletin board in dorms with large photos of the Senators and their room numbers
- Look into making use of Community Conversations fund to improve relations between undergards and admins
- Will accomplish this week:
  - Will run Midnight Study Break (with Toscanini’s ice cream!) on 3/16, to publicize voting for UA elections
  - May update UA bulletin board in Infinite after elections are over

**Chair of the Student Committee on Education Policy (Radhika Malik)**

- Accomplished this semester:
  - Running student faculty dinners
  - Running violations
  - Finished TA system survey (have to wait till end of spring break)
  - Made preliminary guidelines for professors, and discussed in senate
  - Initiated conversation with CoC and CUP chairs on SCEP and committee collaboration on interdisciplinary majors and major/minor overlaps
- Accomplished last week:
  - Made preliminary guidelines for professors, and discussed in senate
  - Initiated conversation with CoC and CUP chairs on SCEP and institute committee collaboration on getting student input on inter-disciplinary majors and major/minor overlaps
- Will accomplish this semester:
  - Complete guidelines for professors and have chair of faculty send it out to faculty
  - Send out TA system survey, and write brief report on findings
  - Draft and send out survey with CoC/CUP on inter-disciplinary majors and major/minor overlaps
  - Initiate conversation with subject evaluations team.
- Will accomplish this week:
  - Schedule meeting with Dean Hastings for TA system survey
  - Finalize preliminary draft of guidelines for professors, talk to class councils or UA PR committee on getting more student input for project

**Chair of the Ad Hoc Committee on Athena Printing (Allan Miramonti)**

- Accomplished this semester:
  - Hung posters
  - Solicited emails
  - Created and utilized online feedback form
  - Resolved a hardware issue with Pharos
  - Met with Senate
  - Met with Oliver Thomas
- Accomplished last week:
  - Resolved a hardware issue with Pharos
  - Met with Senate
  - Met with Oliver Thomas
- Will accomplish this semester:
  - Solicit more feedback
  - Ensure smooth transition to new system.
- Will accomplish this week:
  - Solicit more feedback
Updates Not Submitted By:

- Assistant to the Vice President on Information Systems (Vacant)
- Chair of the Committee on Dining (Vacant)
- Chair of the Committee on History (Adam Bockelie)
- Chair of the Committee on Housing (Daniel Hawkins)
- Chair of the Committee on Space Planning (Will Steadman)
- Chair of the Committee on Student Life (Richard Dahan)
- Chair of the Committee on Sustainability (Alix de Monts)
- ASA President (Rachel Meyer)