



For Use by Zone Office Staff

Application Number:

**MALAWI SOCIAL ACTION FUND
COMMUNITY PROJECT APPLICATION FORM
(TO BE FILLED IN TRIPLICATE)**

This form should be filled out only after the whole community, including all social groups, participates in discussing their problems, solutions, and their highest priority project to be assisted by MASAF.

2. Project

name: _____

(For example, "Kamwala school project")

2. Contact address: (for mailing)

3. Project location

Village/Area: _____

TA/sub-TA: _____

District: _____

2. Population and Size of Project Area. Total population of the community: _____

(List details below. Attach a separate list if there is not enough room)

<u>Name of Village in the project area</u>	<u>Population</u>	<u>Distance from project site</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____

5. Project description (List what the project will include)

(For example: School blocks, teacher's houses, furniture, latrines, boreholes, etc.)

Type of Facility or Structure
to be done under the project

Number to Be Done Under the Project
New Facility Repair or Complete

6. Existing Services. What are the problems? (For education sector projects list the average class size in benefiting area)

7. Previous Efforts. State what the community has done to solve this problem.

8. Expected benefits. What are the expected benefits from the project?

9. Identification of Adverse Environmental Effects and Mitigation Measures

Stage	Potential Adverse Environmental Effects e.g.	Potential Mitigation Measures e.g.	Potential Limitations to Mitigation Measures
Pre-construction	Loss of Land Clearing Vegetation Land Degradation	Re-location of Land Planting trees etc	
Construction	Waste Water Solid Wastes Soil excavation Social disruption Oil contamination	Proper disposal of waste Planting bananas, filling etc Consultation with the Community to avoid social conflict	
Operation	Mosquito breeding area Spills and leakage Contamination Health Hazards	Adequate maintenance of facilities, filling, soil conser public Awareness	

Other	Resettlement/ Re-location of people		
-------	--	--	--

10. How will the community monitor environmental effects?

11. What other self-help projects has the community done in the past?

12. **Community participation.** How did the community, including women, participate in choosing this project as their first priority? Attach minutes of meetings, attendance lists or other evidence.

13. **Self-help contribution.**
(For example: materials, labour, cash)

2. What contributions are already available?

Contribution	Amount	Contribution	Amount	Distance from site
Material		Community Inputs		
- Sand (Cubic meters)		Self Help Labor		
- Stones (Cubic meters)		Cash		
- Bricks		Other		

2. **Maintenance.**

2. What has the community already done to maintain existing facilities?

2. What would the community agree to do to maintain the facility itself after the project is completed?

15. Committee selection.

How was the committee elected?	
When was it elected?	
By whom was it elected	
Who conducted the elections (give names, Positions and signatures)?	

2. Committee members. (List committee members who would be responsible for this project)

Position	Name	Signature	Village
Chairperson			
Vice Chairperson			
Secretary			
Vice Secretary			
Treasurer			
Vice Treasurer			
Members			

2. Facilitators. Was there any other facilitators who assisted with planning for the project or filling out this application, but are not members of the project committee?

Name	Position	Signature

2. Health and Postal Agency Projects are required to obtain line ministry written endorsement on this application.

Name	Position	Signature	Date & Official Sta

19. Submission. Date of Submission: _____

Post/submit copies of this form to the District Commissioner and to the MASAF Zone Office covering your district as follows:

<u>Zone</u>	<u>District</u>	<u>MASAF Address</u>
1.	Chitipa and Karonga	P. O. Box 460, Karonga
2.	Rumphi and Mzimba	P. O. Box 20350, Luwingu, Mzuzu 2
3.	Nkhata Bay and Nkhosakota	Private Bag 7, Dwangwa
4.	Salima and Dowa	Private Bag 24, Salima
5.	Kasungu and Ntchisi	Private Bag 142, Kasungu
6.	Lilongwe and Mchinji	Private Bag 105, Lilongwe
7.	Dedza and Ntcheu	P O Box 461, Dedza
8.	Machinga and Mangochi	Private Bag 8, Liwonde
9.	Zomba and Chiradzulu	P O Box 1370, Zomba
10.	Blantyre and Mwanza	Private Bag 5, Ndirande, Blantyre 6
11.	Mulanje, Thyolo and Phalombe	P O Box 339, Luchenza
12.	Nsanje and Chikwawa	P O Box 299, Chikwawa

For Use by Zone Office Staff Only:

