



Working Group on Support Staff Issues

May Meeting
Lunch starts at 11:50 am



Caterer

12 – 12:05

Neillios Gourmet Kitchen, Inc.

53 Bedford Street,
Lexington MA 02420

Ph: (781) 861-8466,

Fax: (781) 863-8400,

Email: neillioscatering@verizon.net

■ **Ordering Information**

■ **To place an order**

Call 781-861-8466

Monday through Friday 8 am - 6 pm

Saturday 9 am to 4 pm

Closed on Sunday



Mission & Theme

12:05

- **Established in 1975, the MIT WGSSI acts to continually improve the working environment & perception of Support Staff at MIT by:**
 - identifying issues that concern Support Staff
 - forming groups on these issues that conduct research
 - recommending actions to the appropriate parties
 - communicating results to Support Staff
 - providing networking opportunities for Support Staff and sponsoring events

- **Upward and Outward**
 - Fostering growth in all directions



Introductions 12:05 – 12:13

- Name
- New member, old member, or visitor?
- Department?
- Subcommittee? (if you are on one)
- **Visitors** please tell us how you found out about WG

TEAMWORK



Announcements 12:13 – 12:15

■ June –

■ **Toolkit & Luncheon 6/11/09**

- More details to come in May

■ **Year End Meeting date to be announced**

- Year end mtg. - Reality and the Crystal Ball: year in review with the future in mind

TEAMWORK



Mtg. Topic (TBA) 12:15 –12:55

- Topic (TBA)
 - Speaker

TEAMWORK



Wrap up

12:55 – 1pm

■ June

■ Toolkit & Luncheon Details (Working Draft!)

■ Date: 6/11/08

■ Schedule:

■ Stata 9:30-10:45?

■ Toolkits (registration required)

■ 11-12 & 12-1?

■ In building 10

■ Luncheon (registration required)

■ 12-1 & 1-2?

■ In Walker Building

■ Year End Meeting date to be announced