



A source and resource for MIT women

POLICIES FOR THE MIT WOMEN'S LEAGUE COMMUNITY CRAFT FAIR

(REVISED, September 2014)

The MIT Women's League **Community Craft Fair** is held once a year at MIT, 77 Massachusetts Avenue, Cambridge MA. Traditionally the fair is held on Thursday and Friday in December after the MIT reading period. The exact date is announced each year. Profits generated from the Fair support the Scholarship Fund of the MIT Women's League

Applications are submitted **ONLY** via the Women's League website at web.mit.edu/womensleague approximately two months prior to the fair. Applicants will be notified of the decisions by email by the Fair Coordinator. Notification will occur not less than two weeks before the fair. Once decisions are made, there will be **NO EXCEPTIONS**.

Because there is limited space for only 18 tables in Lobby 10, just off the main corridor, there will be no duplication of crafts. The only possible exception is if two crafts are vastly different (i.e. jewelry that is semi-precious and jewelry that is not). In such a case, more than two applications might be considered. All applications will be reviewed by the MIT Women's League Craft Fair Committee, appointed by the MIT Women's League Executive Board. The committee will make all decisions regarding the choosing of participants.

Fees apply to the **two-day event**. There will be no single day participation. The fees are as follows:

One table: \$200 for the two-day event
Parking: \$20 for parking passes at MIT, if needed

To cancel a table reservation applicants must notify the Craft Fair Coordinator by phone and in writing (email permissible to bmblais@mit.edu) at least two weeks prior to the first day of the fair to receive a full refund. Refunds will not be considered if cancellations are received less than two weeks prior to the fair, unless the cancelled space is filled by the first day of the show

**THANK YOU FOR YOUR SUPPORT OF UNDERGRADUATE WOMEN SCHOLARS AT
MIT BY PARTICIPATING IN THESE EVENTS**

MIT Women's League Craft Fair Committee
Brenda Blais, Fair Coordinator
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