2.009 Orange Team Code of Ethics

“Team members” refers to the students on the 2016 2.009 Orange Team. Team members will strive to be healthy, efficient, and always do their best work. Fundamentally, 2.009 is an experience designed to train team members to be professional engineers, so team members must uphold these canons and strive to practice professionalism. Team members will accomplish this by:

I. Communicating respectfully and frequently, being honest to each other, users, and everyone in general.
II. Keeping a respectful and productive work environment.
III. Striving to help each other and learn together.

Healthy & Efficient Work Habits:
Team members will take care of themselves by getting appropriate amounts of sleep, eating regularly, staying hydrated, taking breaks when necessary and ensuring their own health and personal hygiene come first.

Team members will take care of themselves and others in lab, wearing appropriate safety attire such as safety glasses, closed toed shoes, and restraining loose clothing, accessories, or hair. If team members see others not following lab rules, they will remind each other to do so.

Team members will be focused when working on tasks and strive to work as efficiently as possible, both individually and within a task force. Team and task force leaders will ensure that the vision for the task force and team goals are clearly stated and apparent to everyone at the outset of each milestone.

Communication:
Team members will seek help from the appropriate parties or individuals when they need it; these include mentors, lab and communications instructors, metayodas, librarians, course administrators, and other team members.

Team members with spare time will proactively offer help to help struggling task forces. Individuals must update the team when they accomplish a task and alert the team if they are behind on or miss a deadline.

Honesty:
Team members should let the rest of the team know if a problem arises or if they did not do the work they should have. Team members should be honest and forthcoming about results in presentations and during interactions with users. All team members should act in accordance with the MIT policy on academic integrity.
Respectful Work Space:
Team members will respect each other, mentors, instructors, TAs, shop staff, users, and everyone in general.

When discussing ideas, team members will separate concerns over the idea from personal feelings, and will be careful to constructively critique ideas rather than make personal attacks.

Team members will work to support each other and build each other up, remembering that we are all people with lives outside of 2.009 and that together we will make it through.

Teamwork & Coordination:
The team will strive to make fully informed decisions by considering empirical evidence, user feedback, research, and personal expertise. While a vote may be used to survey the team and graphical comparison exercises (e.g. Pugh chart) may be used to stimulate conversation, neither should be used to decide an outcome. The team will use discussion-based consensus derived from the aforementioned resources to achieve an informed decision.

Team members will proactively seek to help each other. Team members will give feedback frequently and positively - whether it be via standard peer review forms, anonymous SI and yoda feedback forms, or in-person feedback. Team members will receive feedback graciously and act on it appropriately.

Budget:
The project budget will be used in accordance with the rules set by the 2.009 course staff. Products and services will be paid for appropriately with the intention of use for the project. Vendors should be dealt with in good faith, and items should only be returned if unused.

Educational Experience:
2.009 is first and foremost an educational experience. Team members will strive to make this experience productive and informative for themselves and others on the team by offering their knowledge to others and asking for guidance on tasks with which they are less familiar.