Yellow Team 2018 Code of Values

Respect - *Team members shall act appropriately toward other teammates and instructors.*
  ● Respect other teammates, and treat member contributions as equal.
  ● Respect for others’ time. This includes both appreciating how much time they put in and acknowledging that people have other responsibilities.
  ● Be aware of how one’s words and actions will affect others mentally and physically.
  ● Ensure that all members feel that they are not silenced in a discussion. All concerns should be tracked on a document to ensure that each concern is addressed within the conversation.
  ● Respect the 2.009 shop, team, and communication instructors.
  ● Take care of the Yellow Team Pappalardo Space - this includes not leaving trash, putting tools back in the tool kit, and keeping the space clean.

Communication - *Team members shall communicate fully, openly, and promptly.*
  ● Communicate fully and promptly about work in progress and personal time constraints.
  ● Share product or personal issues immediately so the team can work toward a solution.
  ● Critique the idea, not the person; team members shall separate people and ideas. All ideas, once shared with the group, belong to the group.
  ● Ensure that Slack communications are on public channels for all work, outside of personal conversations.

Integrity - *Team members shall be honest in all 2.009 tasks.*
  ● Give credit where credit is due to an instructor or fellow team member. Do not plagiarize a source or idea.
  ● For data gathered, report the full truth. For example, interviews with experts should communicate the entire truth of the interview, not just the parts that support the team’s current position.
  ● When doing user testing of the product, inform the user of any potential dangers and obtain clear consent.

Team Effectiveness and Unity - *Team members shall strive to act in the interest of creating a positive teamwork environment.*
  ● Regardless of team direction, put forth the same amount of effort toward creating a positive and productive team environment.
  ● Act in the interest of making 2.009 a productive learning experience for all involved.
  ● Mental and physical health comes first, and all team members should care for and support the health of fellow members.
  ● Hold paramount the safety of the team, class, and product user in all activities.

Decision-Making - *Team members shall strive to make well-informed and inclusive decisions, based on objective analysis and proper discussion.*
  ● Ensure that everyone feels they can express their thoughts before making a decision
  ● Accept team decisions without gossiping about the decision afterwards.
  ● Be well-informed and make sure everyone has a proper chance to express their thoughts and concerns before attempting to make a decision.
  ● Utilize objective analysis rather than popular opinion to inform decisions.
  ● Make decisions via justified methods (situationally dependent), reaching the best consensus possible.

Budget - *Team members shall spend money appropriately. (per Yellow Team 2017)*
  ● Abide by spending budgets created by the team; if changes are needed, allow time for proper response.
  ● Follow the purchase process outlined by the team financial officers when making all purchases.
  ● Use project money ONLY for 2.009-related expenses.