BBQ AREA RULES

1. **RESERVATIONS**: The picnic area adjacent to the barbecue (BBQ) grills and the one grill closest to the tables are available for large parties or special events. Reservations are required for planned parties, organized meetings, and other similar activities. Reservations may be made up to 30 days in advance with the Westgate Graduate Coordinator. Westgate residents may reserve the BBQ area for a maximum of 4 consecutive hours per reservation fee. The remaining picnic areas and the two remaining BBQ grills are to be used on a first-come, first-served basis. Residents are free to barbecue on the two grills furthest from the tables whether or not the picnic area adjacent to the grills is reserved.

2. **FEE**: There is a $5.00 reservation fee for the picnic area that will be used to purchase supplies and equipment for the BBQ area and playground.

3. **BLACKOUT DAYS**: Due to high demand for the BBQ area on certain holidays, there are 3 blackout days in which the BBQ tables may not be reserved. These holidays are Memorial Day, Independence Day (The 4th of July), and Labor Day. Since reservations are not allowed on these days, use of these tables will be done according to a first-come, first-served basis. This policy will hopefully maximize use of the entire Westgate courtyard by Westgate residents, their families, and their close friends on these holidays. If by chance the coordinator mistakenly reserves the BBQ tables on one of these holidays, the reservation is invalid and the reservation fee will be fully refunded.

4. **RULES**:
   A. Line the grills with foil to make cleanup easier.
   B. Coals must be extinguished before leaving.
   C. Put ashes into the metal can provided next to the grills. Do NOT put anything else into this can, such as other trash, paper plates, etc.
   D. Clean up after yourselves.
   E. All trash must be brought to the trashrooms if the trashcans outside are full.
   F. Please recycle all recyclable materials made from glass, plastic, aluminum, tin, steel, paper, etc. by putting them into the recycling bins behind the highrise building.
   G. The BBQ area curfew is Midnight (12:00 AM).

5. **DAMAGES**: The person who reserves the BBQ Area is financially responsible for all damages made, including those made by guests.

6. Abuse of the BBQ Area will result in complete loss of BBQ Area privileges.

7. The proper forms for any event involving alcohol must be filled out. For more information, go to [http://web.mit.edu/rislp/alcohol/](http://web.mit.edu/rislp/alcohol/)

Remember that this is your and everyone else’s backyard. Keep it Clean!