

## Using the Laboratory Computers

February 14, 2006

### Overall Structure

There are twelve individual workstations and one server in the lab. When you log in using your ME domain username and password, you will have access to a network `z:\` drive where you can store some of your files. However, files stored on the server are inaccessible when the network goes down, and so we strongly suggest that each student work from the local folder `c:\Temp` and maintain a ZIP disk with your most recent work. You can backup your work to the `z:\` drive as desired. Each time you log out, all files stored on the local machine will be deleted. Please be careful of this so you don't lose your work.

### Logging On

Use your assigned username and password to log on to the ME-LABS domain (not to the individual workstation).

### Leaving the Workstation

At times, the lab will be very busy. To be fair to others, you may not lock your workstation and leave the room for longer than 15 minutes. If you will be gone longer than 15 minutes, please log off completely. It is simply not fair to tie up workstations while you are away from the lab for an extended period. Also, during busy times, working with the lab hardware takes first precedence over word-processing your lab reports. There are many locations where you can work with word processing. If there are people waiting to do hardware experiments, please do not work on writing your lab report.

### Disclaimer

With any new network and software, there are certain to be a few problems. Please let the staff know when problems occur, and **make lots of backups**.