

Balance Scorecard FY07

Final - July 1, 2007

<u>Weighting</u>				<u>Final Score</u>
3	1. Increase/Maintain Training Compliance for 16 EHS Courses	Improve Performance		2.0
		<u>Target</u>	<u>Final</u>	
	a. 501c RCRA	93% (EMP-JA)	89%	
	b. 510c SPCC	90% (EMP-ZD)	84%	
	c. 461c Powered Industrial Trucks/Prep for MA Class C1 License Exam	85% (SP-BD)	85%	
	d. 490c Intro to OSHA Standards	70% (SP-BD)	68%	
	e. 253c Shipping Biohazardous Materials Awareness	70% (BSP-KG)	91%	
	f. 425c Electrical Safety for Lab Personnel	70% (SP-BT)	78%	
	g. 123c Haz Comm Training for Supervisors	70% (IHP-ER)	88%	
	h. 392c Radio-Frequency/Microwave Rad Safety Awareness	70% (RPP-WBM)	69%	
	i. 365c Accelerator Safety	70% (RPP-WBM)	100%	
	j. 460c Hoists & Cranes Safety/Prep for MA Class 3A License Exam	70% (SP-RW)	80%	
	k. 121c Work Area Specific Haz Comm	70% (IHP-ER)	83%	
	l. 150c Hearing Conservation	70% (IHP-BM)	75%	
	m. 251c Shipping Hazardous Chemicals Awareness	70% (EMP-JA)	50%	
	n. 452c Hot Work Safeguards, Supervisor	70% (SP-BD)	50%	
	o. 432c Confined Space Entry, Supervisor Initial	70% (SP-BT)	47%	
	p. 131r Respirator Registration	90% (IHP-TB)	91%	
2	2. Increase Effectiveness of Training (Training Team-PG)	Implement Best Practices		1.5
	a. Increase the effectiveness of Chemical Hygiene (Web) by 10%	(IHP-PG)	80%	
	b. Increase the effectiveness of RCRA (live) by 10%	(EMP - JP)	100%	
	c. Increase the effectiveness of Electrical Safety by 10%	(SP - BT)	100%	
	d. Increase the effectiveness of BBP by 10%	(BS - CM)	60%	
	e. Increase the effectiveness of Laser Safety by 10%	(CRPP - DL)	60%	
	f. Increase the effectiveness of Radiation Safety, Reactor (Web) by 10%	(RRPP-DL)	0%	
2	3. Reduce Waste	Increase Value of Services		1.66
	a. Chemical Waste	(EMP-JA)	100%	
	b. Biosharps	(RPP-CT)	50%	
	c. Recycling	(EMP-JA)	100%	
2	4. Reduce days Away from Work to < 20	Increase Value of Services		2.0
		(SP-RO)	100%	
3	5. Increase EHS Skills	Strengthen Organization		2.5
	a. Certify 4 staff in Incident Investigation	(SP-RO)	75%	
	b. Develop Consistency in Level II inspections	(Ins. Team-GF)	90%	
2	6. Develop 4 New EHS programs	Develop new processes		1.875
	a. Integrated Pest Management	(EMP-JP)	75%	
	b. Nanotechnology	(IHP-MH)	100%	
	c. Field Health & Safety Manual	(IHP-NR/TB)	100%	
	d. Biosharps Waste	(RPP-CT)	100%	

WeightingFinal Score**2 7. Prepare 23 new SOP's**

- a. Hazard Assessment
- b. Eye Wash / Safety Shower
- c. Special Events
- d. Hot Work on Campus
- e. Welding Safety
- f. Reporting Death & Multiple Injuries to OSHA
- g. Hazardous Materials Shipping & Receiving (Biological)
- h. Hazardous Materials Shipping & Receiving (Radiation)
- i. Hazardous Materials Shipping & Receiving (Chemical)
- j. Machine & Wood Working Shops
- k. Fall protection
- l. Motor vehicles not CMV
- m. Hoisting & Cranes
- n. Floor Drains
- o. Pressure Vessels
- p. Walking Surfaces
- q. Ammunition etc
- r. Art/Science projects
- s. Records Retention for DLC's
- t. IAQ
- u. Visitors in Labs
- v. Pets in Labs
- w. Minors in Labs

Improve Existing Processes 1.3

- (SP-RO) Complete
- (SP-KB)
- (SP-KB)
- (SP-BD) Complete
- (SP-BD) Complete
- (SP-PB) Complete
- (BSP-KG) Complete
- (RPP-CT)
- (EMP-NK) Complete
- (SP-RW)
- (SP-BT)
- (SP-PB)
- (SP-RW)
- (SP-SL) Complete
- (SP-SL) Complete
- (SP-RW)
- (SP-RW) Complete
- (SP- KB)
- (EMP-JH) Complete
- (IHP-AK) Complete
- (SP-SL) Complete
- (IHP-BE) Complete
- (BSP-RO) Complete

3 8. Prepare 14 EHS Office Program Documentation for Existing Programs

- a. Powered Industrial Trucks
- b. Select Agents
- c. Hoisting & Cranes
- d. Lock out Tag Out Program for Research DLC's
- e. Lab Decommissioning Operations Planning
- f. Clean Air Act
- g. Env Monitoring-Sewer Releases
- h. Bloodborne Pathogens Exposure Controls
- i. Ice Skating Rink Air Quality
- j. Gamma Cell Irradiator Program
- k. Accelerator Program
- l. Autoclave Validation Program
- m. SLEV
- n. Emergency Preparedness Plans

Enhance Accountability 1.5

- (SP-BD) Complete
- (BSP-CM)
- (SP-RW)
- (SP-BT)
- (SP-PB) Complete
- (EMP-ZD) Complete
- (EMP-ZD) Complete
- (BSP-CS)
- (IHP-NR) Complete
- (CRPP-MG)
- (BRRP) Complete
- (BSP-KB)
- (IHP-MH) Complete
- (SP-DB)

1 9. Audit/Review 7 internal EHS programs

- a. Universal Waste Management (PCC) & (FEMAP)
- b. DCM Annual Protocol Reviews 2/07
- c. Powered Industrial Trucks (PCC)
- d. TSCA (PCC)
- e. Review all existing IHP Program Descriptions
- f. Review existing RRPP programs and develop matrix
- g. Develop EMP Operations manual

Improve Performance 0.8

- (EMP-BD) Complete
- (BSP, IHP, EMP, RPP, ZD) Complete
- (SP-BD) Complete
- (IHP-SL)
- (IHP-PG) Complete
- (RRPP-FM) Complete
- (EMP-ZD) Complete

FINAL SCORE 75.6%