

	Environment, Health & Safety Office Administrative Procedures	Procedure #: EHS-07-001.4
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TITLE:	EHS Bike Use	Approved: Title: <i>Louis DiBerardinis</i> <hr/> Director, EHS
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EHS Bike Use

Bicycle Laws for Cambridge & Massachusetts:

- EHS Bicycles cannot be used for personal use, MIT business ONLY.
- To use the EHS bicycles you must first sign the “log of authorized users”, signing the log means you have read and agreed to adhere the EHS Bike SOP.
- All bicyclists must obey all traffic laws of the Commonwealth of Massachusetts including red lights, stop signs, and riding with traffic. (M.G.L. Ch85s11B).
- All bicyclists must stay to the right of the roadway except where bike lanes direct otherwise.
- Between dusk and dawn a bicycle is required to have a red light or reflector on the rear and a white light on the front, and side reflectors.
- A bicyclist must yield to pedestrians at all times
- Always use hand signals



- A bicycle operator shall park his/her bike upon a way or sidewalk so as to not obstruct vehicular or pedestrian traffic.
- **EHS Office requires all EHS personnel to always wear a bicycle helmet while on campus. EHS office has a supply for EHS personnel to use.**



- A Bicycle may not be ridden on a sidewalk in the Harvard Sq. and Central Sq. business districts. The entire length of Mass. Ave. , the entire length of Cambridge St.

and Huron Village (Huron Ave. between Fayerweather St. and Lakeview Ave.)

- Sidewalk bicycling is banned to all people over 13 and over.
- When you get to a banned area you must either 1. Walk your bike, 2. Ride on the street or 3. Take an alternative route.
- When riding on the sidewalk in other areas a cyclist may not ride at a speed greater than a regular walk.
- When on a sidewalk a bicyclist is required to give an audible warning, such as a bell or horn, when passing a pedestrian or whenever necessary.

Bicycle Theft:

Bicycle theft is a lucrative campus crime. You should safeguard your bicycle by using a heavy-duty locking device and securing your bicycle through both wheels and around the frame to an immovable object. Cables and chains are easily defeated.

MIT Police Crime Prevention Unit recommends you take the following steps to prevent the loss of your bicycle:

- Use a high-security U-lock. Place the key end as close to the ground as possible or secure the lock cover with your bicycle helmet, and/or both. You should spend 10 percent of the value of your bicycle on a lock.
- Anchor BOTH wheels and frame to a stationary object.
- If you use a chain or cable, remember, they are easily cut.
- Register your bicycle with the MIT Police or online. Registration provides you with a registration decal and qualifies for most bike lock registration requirements. For online registration: http://web.mit.edu/cp/www/bike_registration.htm
- Use the bicycle compound at the rear of Building 13. This compound operates on a card-key system (cards are available at MIT Police headquarters for a small fee) and is available to any member of the MIT community.
- Secure your bicycle in a well-traveled area, and lock it at ALL times.

Bicycle Violations:

Bicycles found illegally parked or attached to stairway handrails will have an MIT Police lock attached to them and will be ticketed. In order to obtain the release of your bike, you will have to go to MIT Police headquarters (W89, 301 Vassar St.) and pay a fine of \$25.00. For any bike not claimed within 24 hours, the bike-locking device will be cut and the bike will be impounded. In this case, the fine that must be paid to retrieve your bike is \$50.00. MIT is not responsible for damage to your bike or lock. The use of roller blades, skateboards, bicycles, roller-skates, or any other form of wheeled transportation in Institute buildings, parking structures, walls, railings, benches, etc. is prohibited. A \$25.00 fine will be imposed by the MIT Police. **The individual who receives the fine is**

responsible for payment of fine; the EHS Office will not pay for any fines received for bicycle violations.

Bicycle Repair:

- Contact EHS Personnel Administrator for assistance to coordinate a time for necessary repairs to be made.

Accidents:

- All accidents or damages must be reported to the EHS Personnel Administrator.

Resources:

<http://www.massbike.org/bikelaw/>

http://web.mit.edu/cp/www/bike_registration.htm