MIT Job Description

Job Title: Entrepreneur in Residence	**Position Title: Entrepreneur in Residence (EIR)**
Department: MIT Sloan	**% Effort or Wkly Hrs: Full Time**
Reports to: Executive Director	**Grade 10**
Hiring Pay Range: $102,350-$138,700	

Position Overview:

The Entrepreneur in Residence (EIR) will have a strong academic background and entrepreneurial experience(s) as a founder or very early employee in a startup or other new venture/organization. The EIR will work directly and indirectly with other EIRs, the Executive and Managing Directors, and staff members to ensure courses and programs are delivered to all students at MIT's standards of rigor and excellence and are aligned with the Trust Center's frameworks. Critical characteristics include accepting responsibility for the entire scope of work required to deliver successful programs, working with ambiguity while being a leader. Able to communicate effectively and work well in teams in a fast-moving environment.

In addition, as appropriate, will teach entrepreneurship courses, lead programs, serve as a mentor to student teams, and build infrastructure, tools, and processes to better serve Center's mission. The EIR will serve as a liaison and mentor to students working in the Center, meeting with them regularly. The EIR will act as an ambassador of entrepreneurship education and MIT's perspective on it to students and visitors to

The Martin Trust Center for MIT Entrepreneurship is a student service center; therefore, the EIR will be required to be in person, on-campus, and based in the local area for an approximate 3-year commitment.

Ability and willingness to work early mornings, late evenings, and ~5 weekend days as required for classes, programs, or events. Able to travel (internationally or domestically) as needed for academic programs, approximately 2-3 times per year or as appropriate.

Principal Duties and Responsibilities (Essential Functions)**:

Student Mentorship: 50%

Will help educate, mentor, and coach MIT students across campus on the realities of being an entrepreneur. Work collaboratively with other Trust Center EIRs to ensure students across campus are receiving the support they need to accelerate their ideas for impact.

Program Management & Student Program Experiments and Infrastructure: 30%

Run programs to help advance the entrepreneurship education (in a holist sense, meaning curricular, extra curricula, and apprenticeships) at MIT; including but not limited to: develop, execute, and/or assist with t=0, MIT Fuse, StartMIT, delta v , workshops, and guest lectures. This includes working collaboratively with other centers (Legatum, Sandbox Innovation Fund, Venture Mentoring Service, TLO, Media Lab, Deshpande, Gordan Engineering Leadership Center, etc.) to create and deliver holistic educational experiences that prepares students to teach technology and entrepreneurship. Promote the programs among potential stakeholders and partners inside and outside MIT via press coverage, social media channels and presentations; recruiting, interviewing, and admitting MIT students to the program; and identifying and cultivating new sources of financial support for the program.

Entrepreneurship Curriculum: 10%

Collaborate with the Managing and Executive Director to enhance students' academic and extracurricular experiences related to entrepreneurship. Evaluate, recommend, and implement changes and enhancements based on both quantitative and qualitative metrics and communicate feedback.

Cross-Campus Collaboration and Outreach: 10%

Will serve as a liaison from the Martin Trust Center for MIT Entrepreneurship to other entrepreneurship and development groups across campus e.g. MIT Innovation Initiative, IDEAS Competition, and Departmental Entrepreneurship programs as appropriate.

Other role related duties as assigned or required.

Supervision:

Reports directly to the Executive Director

Qualifications & Skills:

Required:

- M.A. or M.S.
- Minimum 5 years of industry experience
- Experience in a business start-up or as a founder required or early employee in a startup or another new innovation-driven organization, willingness to openly share successes and failures with students in the educational process strongly desired
- Excellent command of written and spoken English
- Ability to prioritize and coordinate multiple projects simultaneously in a fast-paced environment; and an interest in innovation and entrepreneurship
- Ability to successfully manage priorities
- Seek a highly motivated team player who is able to work both collaboratively as a team member and independently
- Strong social media skills required

Preferred:

- MBA
- Willingness to openly share successes and failures with students in the educational process strongly desired
- Strong motivation and willingness to bridge-build across campus to make sure MIT students are taking full advantage of the rich set of resources available to them and identifying and filling in gaps where needed.
- Strong product and technical expertise preferred
- Interest in international education and/or working with international partners
- Individual should possess a high-level understanding of mobile and Internet technologies and trends

Competencies:
Contribute: Collaborate; Engage; Lead; Manage

*** To comply with regulations by the American with Disabilities Act (ADA), the principal duties in job descriptions must be essential to the job. To identify essential functions, focus on the purpose and the result of the duties rather than the manner in which they are performed. The following definition applies: a job function is essential if removal of that function would fundamentally change the job.*